

**NEGAH**  
Scientific Publisher  
Academic Publishing Group

<b>History</b>	<b>4</b>	<b>Publication Services</b>	<b>12</b>
<b>Journal Management</b>	<b>6</b>	<b>Technical Editing, Copy Editing, Proof Editing</b>	<b>13</b>
<b>Journal Start-up</b>	<b>7</b>	<b>Graphic Designing</b>	<b>15</b>
<b>Journal Management and Online Editorial Management System</b>	<b>8</b>	<b>Printing</b>	<b>16</b>
<b>Journal Website Design, Setup, Maintenance and Hosting</b>	<b>10</b>	<b>Publishing: Improving Visibility of Articles</b>	<b>19</b>

<b>Indexing and Abstracting: Dissemination of Content</b>	<b>21</b>
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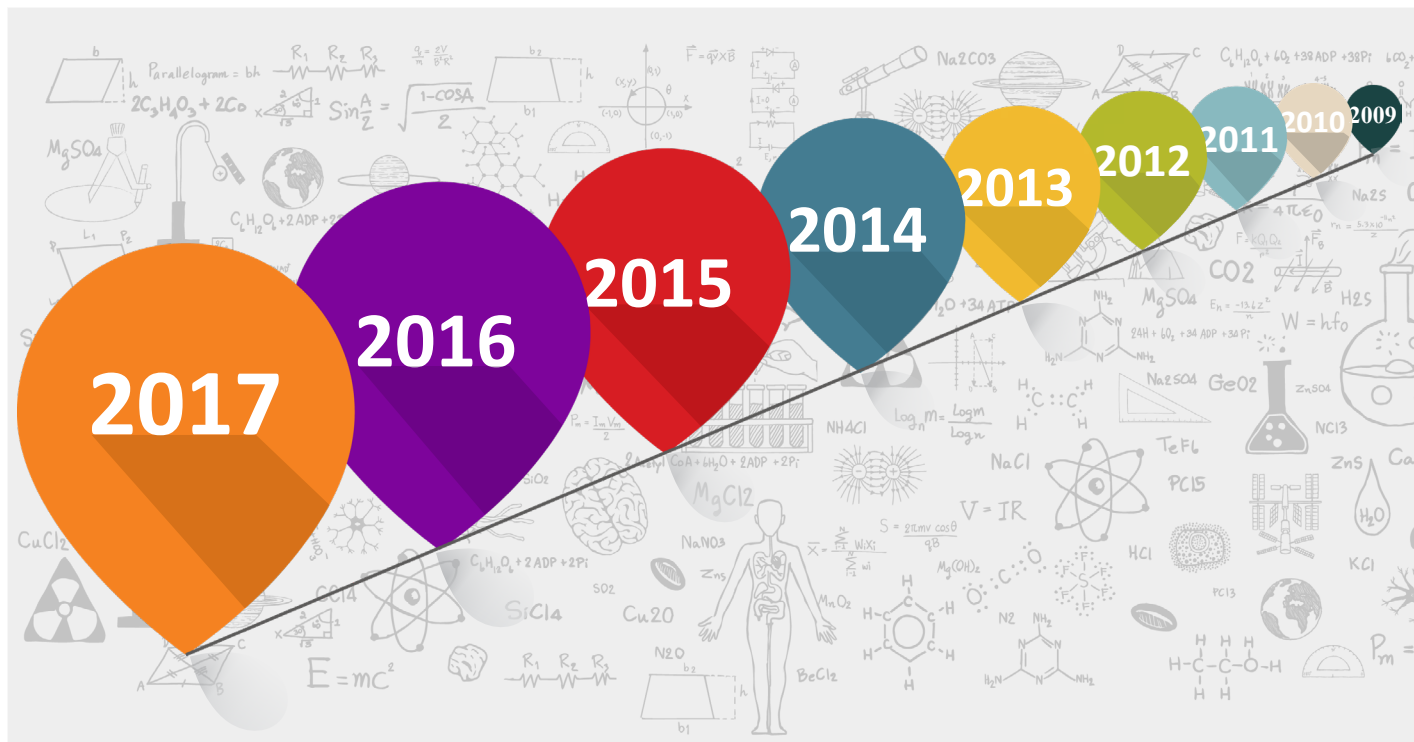
<b>Archiving</b>	<b>23</b>
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<b>Scientometric Services</b>	<b>25</b>
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<b>Research &amp; Publication Ethics</b>	<b>26</b>
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“[Negah Scientific Publisher](#)”, is an academic publisher. In 2013, it was established to provide professional services for academic journals. As an open access publisher, it works by its own professional team and collaborate with international service providers to maintain its commitment to publish journals, books and other scientific media content of high quality that reflects a passion for knowledge and education.





# Journal Management

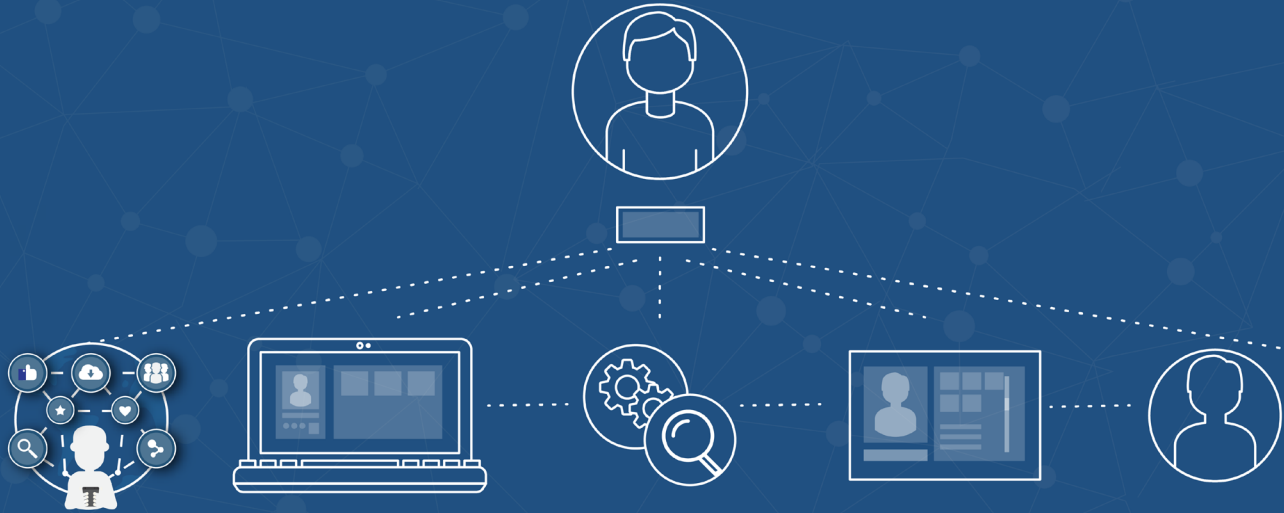




## Journal Start-up

- Journal start-up consultation (Editorial policy development, Select the appropriate title, etc.)
- Establishment and management of scientific journals
- Establishment of an online system of management, reviewing, and publishing the journals
- ISSN registration
- Training for editorial staff/faculty
- Journal hosting

## Journal Management and Online Editorial Management System



- Handling and control of the overall editorial process
- Assignment of subject editors
- Correspondence with authors, reviewers and editors
- Technical support
- Setup of online editorial management system



## Journal Management Services

- Highly automated but customized email notification system.
- Customized manuscript submission tool
- Customization of publishing policies (e.g. pricing, discounts, society membership etc.)
- Customization of subject, geographical, taxonomic and other classifications
- Setup of preferred peer review process: conventional (single-blind or double-blind), community-sourced, public and/or post-publication
- Identification of conflicts of interest and author contributions in the submission metadata
- Technical support to authors, editors and reviewers
- Online manuscript flow control and internal email communication tool for editors, authors, reviewers
- Access to reviewer's database of all Negah journals
- Automated email acknowledgments to editors and reviewers upon article publication

**Journal Website Design, Setup, Maintenance  
& Hosting**





- Design of journal websites and publisher platforms
- Setup of journal websites and associated services
- Technical maintenance of the websites
- Hosting of three online article versions (HTML, PDF and XML) and associated supplementary materials

# Publication Services







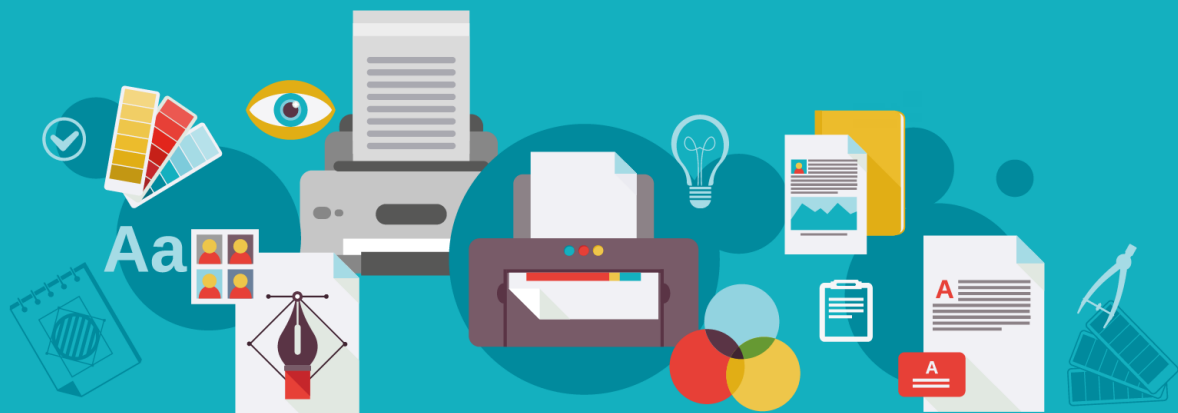
Technical Editing, Copy Editing, Proof Editing

- Editing based on International Manuals of Styles, such as AMA, IEEE, APA, APSA, etc.
- Editing by native editors
- Plagiarism checking through iThenticate Software
- Scientific and Methodological editing
- Proof editing of articles
- Copy editing & screening the quality of the English language; checking/correcting article/ writing structure and metadata to conform with journal's style)





- Cover design based on Negah journals template
- Professional layout designing
- Designing other graphic elements of journals such as Logo, Flyer, Call for Paper, etc.
- Template development (e.g. article layout and design)



## Printing

- Digital Printing
- Offset Printing



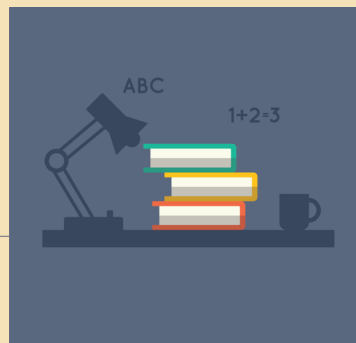
- Publishing papers in high quality semantically enriched XML, HTML and PDF.
- Creating accessible enriched PDFs in compatible with indexing centers & search engines





**Publishing: Improving Visibility of Articles**

- Improving visibility of the journal's articles and increasing their impact factor
- Management of online and offline publishing of articles
- Establishing online management of journals
- Publishing articles in academic social networks, including Mendeley, ResearchGate, Academia, CiteULike, LinkedIn, etc.
- Registration CrossRef doi & CrossMark for articles







- Preparing & indexing in: ISI Web of Science, Scopus, Medline, Pubmed Central, Medline, PsychInfo, Google Scholar, CAB Abstracts, DOAJ, and others
- Consulting to editors for improving journals' quality based on bibliographies databases criteria
- Automated posting of article metadata and other relevant information to social networks including (Twitter, Mendeley, ResearchGate, LinkedIn, Academia, CiteULike, etc.
- Sharing and bookmarking tools
- Article email alerts and RSS feeds on newly published articles/issues
- Back issue digitization, upload and metadata creation





Archiving



- Customization of Archiving Policies
- Archiving on the Journal's Website
- Archiving in Zenodo
- Archiving in Sherpa Romeo
- Archiving in Negah Journals Database
- Archiving in other International Repositories by agreement, including:  
Disciplinary repository: such as SSRN, CiteSeerX. etc.  
Institutional repository: available at OpenDOAR



- Scientometric analysis for Journals, Institutions, Universities, Scholars, etc.
- Altimetric analysis for Journals, Institutions, Universities, Scholars, etc.
- Consulting to Journals, Institutions, Universities, Scholars, etc. for improving scientometric indicators
- Design and implementation scientometric dashboard for Journals, Institutions, Universities, Scholars, etc.

## Research & Publication Ethics



## **Publication Ethics**

### **Code of Publishing Ethics**

All of the Negah Journals, are committed to apply ethics of publication, based on the COPE's Code of Conduct and Best Practices. You may find the journal's code of publication ethics, [here](#).

Negah Journals, aim to be a main channel of data communication, sharing of ideas and information to the scientific researching community. It is mandatory for us to follow certain code of ethics and it is advices to adhere strictly to the following code of ethics, which will enhance the quality of the published works heavily. This currently written code of ethics is focusing to provide guidance on the proper behavior of editors, authors and reviewers in the process of scientific publication.

## Negah Guidelines and Flowcharts on Publication Ethics

Negah institute for Scientific Communication is committed to follow and apply guidelines and flowcharts of Committee on Publication Ethics in designing Negah Journals' reviewing and publishing process and dealing with their problems. The guidelines and flowcharts are designed to help authors, editors, and reviewers follow COPE's Code of Conduct and implement its advice when faced with cases of suspected misconduct.



## Negah Standards for Authors

Negah Institute for Scientific Communication is committed to follow and apply “International Standards for Authors” of Committee on Publication Ethics in designing and leading Negah Journals’ reviewing and publishing process and dealing with their problems. You may find the International Standards for Authors, [here](#).

## International Standards for Authors Based on Committee on Publication Ethics Standards

Publication is the final stage of research and therefore a responsibility for all researchers. Scholarly publications are expected to provide a detailed and permanent record of research. Because publications form the basis for both new research and the application of findings, they can affect not only the research community but also, indirectly, society at large. Researchers therefore have a responsibility to ensure that their publications are honest, clear, accurate, complete and balanced, and should avoid misleading, selective or ambiguous reporting. Journal editors also have responsibilities for ensuring the integrity of the research literature and these are set out in companion guidelines.

This document aims to establish international standards for authors of scholarly research publications and to describe responsible research reporting practice. We hope these standards will be endorsed by research institutions, funders, and professional societies; promoted by editors and publishers; and will aid in research integrity training.

## **Policies and Guidelines of Peer Review**

Negah Institute for Scientific Communication is committed to apply double-blind peer reviewing process, based on the [COPE's Code of Conduct and Best Practices](#) and [ICMJE's Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals](#) in Negah Journals.

## **Ethical Principles for Research**

### **Ethical Principles for Medical Research**

In medical studies, Negah Institute for Scientific Communication is committed to apply ethics of research, based on [Declaration of Helsinki: Statement of Ethical Principles for Medical Research](#) and ICMJE's Recommendations for the Conduct, Reporting, Editing and Publication of Scholarly Work in Medical Journals.

### **Ethical Principles for Psychological Research**

In psychological studies, Negah Institute for Scientific Communication is committed to apply ethics of research, based on [American Psychological Association's Ethical Principles of Psychologists](#) and Code of Conduct in Negah Journals.

## Open Access Policy

Our publishing policy in Negah Institute for Scientific Communication is that all research is for the benefit of humankind and research is the product of an investment by society and therefore its fruits should be returned to all people without borders or discrimination, serving society universally and in a transparent fashion. That is why Negah provides online free and open access to all of its research publications. So, all the publishing costs have been supported by the journals' owners, therefore authors download and share the articles, freely.



## Copyright

Under Bethesda Statement on Open Access Publishing (June 20, 2003), Negah Journals are fully compliant with open access mandates, by publishing its articles under the Creative Commons — Attribution-NonCommercial licence (CC-BY-NC). Authors retain copyright of their work and can deposit their publication in any repository. This means that articles can be freely redistributed and reused by the author and others as long as the article is properly cited. Published articles in Negah Journals can be deposited immediately into an online repository or social network without any cost. Negah Journals articles can be emailed to colleagues, printed, archived in a collection, included in course-packs, and distributed without restrictions.

## Conflict of Interest

Negah Institute for Scientific Communication, is committed to apply ICMJE recommendation on “Author Responsibilities—Conflicts of Interest” in Negah Journals for authors’ conflict of interest issues.

Authors should disclose, at the time of submission, information on financial conflicts of interest or other interests that may influence the manuscript. Authors should declare sources of funding for the work undertaken, too. So, completion and signing the ICMJE Form for Disclosure of Potential Conflicts of Interest is necessary for all authors and the articles submission won’t be accepted without filling this form in Negah Journals. You may find conflict of interest policy [here](#).



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